

Villages of Indian Creek Owners Association Architectural Review Committee (ARC) Request Form

Name: _____

Date: _____

Address: _____

Phone: _____

Email Address: _____

I would like to request approval for the following architectural change to my home: (Please make sure to include specifications; height, materials, color, etc., and a site plan showing location of the improvement.)

For new or replacement fence requests, the fence policy guidelines are listed below:

- Fences are to be made of standard wood fence material. No other materials may be used.
- Fences should be standard in height (6 to 8 feet). Some variances have been issued by the ARC but nothing over 8 feet is allowed.
- All fences should be installed in a manner that the poles and the stringers are not visible in the common area of the Association. The common term for this is called "an installation with the 'good neighbor' side facing out."
- No fences are allowed to be painted. Stain (color approved by the ARC, or clear protective coating) can be applied, but no paint.

Important Notice:

For your protection, inquire with either the City or the County about permit requirements before starting any work on this property involving new construction, additions, alterations, or any modifications to structural, electrical, heating, water, gas, sanitary plumbing systems or property improvements.

Mail, Fax, or Email Application to:

VOIC Owners Association
Architectural Review Committee
P.O. Box 810522, Dallas, TX 75381-0552
(Fax) 972-406-9068
(Email) info@junctionproperty.com

Please email or call the management office at (972) 484-2060 if you have questions.

Application Review by the Village of Indian Creek Architectural Review Committee

Date: _____

Approved _____ Denied _____

Comments/Reasons/Conditions: _____

Committee Representative: _____

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Owners Acknowledgements:

I understand:

1. ...that no work on this request shall commence until I have received written approval from the Architectural Review Committee.
2. ...that any construction or exterior alteration undertaken by me or in my behalf before approval of this application is not allowed; that, if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and that I may be required to pay all legal expenses incurred.
3. ...that any approval is contingent upon construction or alterations being completed in a workmanlike manner.
4. ...that members of the Architectural Review Committee and the Management company are permitted to make a routine inspection.
5. ...that there are architectural requirements covered in the Covenants and a review board process as established by the Board of Directors.
6. ...that all proposed improvements must meet city, state and local codes. My signature indicates that these standards are met to the best of my knowledge. I understand that applications for all required building permit(s) are my responsibility.
7. ...that any variation from the original application for architectural change must be resubmitted for approval.
8. ...if approved, said alteration must be maintained according to the Declaration of Covenants, Conditions and Restrictions for Villages of Indian Creek Owners Association.

Homeowner's Signature

Date submitted